



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

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BOARD MEETING

Minutes for July 11, 2024

1. **Call to Order:** At 10:15 am by President Barraclough
2. **Roll Call:** Present: Directors Barraclough, Casdorph, Hammond. Absent Director Duggan. Present Jillian Wood, Conservation Technician. Arnelis Crespo NRCS.
3. **Amend the Agenda:** Table E, 9 F, G, B, and C
4. **Public Comment** None
5. **Minutes:** Director Barraclough made a motion to approve June 13, 2024 minutes with revisions. Director Hammond second. All ayes. Director Hammond made a motion to approve June 25, 2024 minutes with corrections. Director Barraclough second. All ayes.
6. **Financial Report:** Director Barraclough gave presentation on using H & R Block for financials for bookkeeping and payroll. She did not have a meeting with them as planned but spoke on the phone. They do not want to do bookkeeping for a government special district. They will do payroll for us and we are transferring this over. 2024/25 Budget: June financials from Balancing Act are still incorrect and are not accepted. Working on NRCS grant reimbursement submittal. Ms. Crespo said to send to her as Diana Waller has been promoted. Discussed the new budget. Check books were shared with board members.
7. **NRCS:** Ms. Crespo is acting as interim District 4 manager for 3 months as Curtis Tarver is retiring. Paul Nyugen will be acting Conservation manager of NRCS office in Lancaster. Send agendas to him. Discussed NRCS meeting coming up. Todd Russell, Farm Service Agency, will be coming to the meeting. Also Mr. Poloni, the Inland Empire RCD forester. UC Extension should be coming. We should do a teams meeting with Mr. Nguyen. NRCS has 11 EQIP contracts for (\$250,000) and 3 CSPs for (\$200,000). Ms. Crespo gave us a list of requirements for the meeting. We will be testing for temperature issues in the RCD building.
8. **Staff Report:** Ms. Wood is working on fall poster contest. She got approval for a flyer to share.
9. **Old Business:**
 - a) **Ecology Center Update:** Director Hammond will look into a pen to etch our names on our tools and we need to do an inventory. We need bathroom committee to meet.
10. **Board Member Comment:** None
11. **Adjourn:** Director Casdorph made motion to adjourn Director Hammond second. All ayes. Adjourned 11:30 am