



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

(661) 825-5400

tehachapircd@gmail.com

BOARD MEETING

Minutes for Meeting of November 10, 2022

1. **Call to Order:** At 10:13 am by President Barraclough
2. **Roll Call:** Present: Directors Duggan (arrived 11:50 am), Barraclough, Casdorff and Hammond. Absent Director Guiffre. Public: Mickey Thomas (at 12:00)
3. **Changes to Agenda:** Move minutes until Director Duggan can attend.
4. **Public Comment:** Mickey Thomas has been speaking to Kit Foster and Jeannine in the past Still interested in possible grant from NRCS for his property for agricultural purposes. Director Barraclough to send his info onto NRCS.
5. **Minutes:** Director Duggan made motion to approve July 15, 2020 minutes that have been missing from our website. Director Hammond abstained. All ayes. October 13, 2022 minutes. Director Barraclough will add more discussion on Agromin presentation as she has notes. Director Duggan made motion to approve the minutes as amended by Director Barraclough. All ayes.
6. **Financial Report and Audit:** Director Barraclough will get a budget for the grant to Balancing Act (June 2022 to July 2023). Financial reports look the same as they have been August statement looks identical to July. 2022. Director Barraclough will talk to Balancing Act and ask which disclosure is being omitted? And where did you ask for it? Director Hammond made a motion to approve the financial report July 31, 2022 as submitted. All ayes. Director Barraclough gave us copies of the October bank statements and showed the Board the check register. Audit: Director Barraclough getting all items together requested by the auditor. (BHK). We might still be missing one agenda or minutes. Grant money: TA 2021 estimated grant remaining when last check is sent will be about \$28,771.
7. **NRCS Report:** Email from NRCS: They are holding a grant writing workshop. Director Hammond said he wants to attend and learn about grants.
8. **Old Business:**
 - a) Building Update. Director Casdorff to research from old minutes minimum amount we can spend without approval from the Board. Director Hammond made motion to spend up to \$500 to have heat fixed in the office portion of the building. All ayes. Workday for outside of building. Nov. 19 at 10:00 am. Director Hammond will leave a trailer in the back for all greenwaste. He will also work on fixing the strikeplate on the main room door so it can close. President will send a letter of thanks to Wind wall for the \$1800 donation. Roof is leaking in garage portion of building. Director Hammond will take a look.
 - b) Website: Non pdf items can be posted on our website. We need to do an update on Norton on the laptop. Approved and loaded.
 - c) Conflict of Interest: Director Casdorff will give a report and need a vote in December meeting for final changes to send to Kern Board of Supervisors for approval.
 - d) CARCD conference: November 30-December 2, 2022. \$375 In person - \$150 for just one day . Tours are \$48 each and virtual is \$125. Director Hammond made a motion to approve up to \$800 including hotel and gas reimbursement. Director Duggan amended motion to take the money out of Windwall donation. All ayes.
 - e) SAM #: Not issued yet. Notary redid the paperwork. Have to upload to the SAM website. Need help with help desk. Website is not clear.
 - f) Vacant Board Seats: Directors Casdorff and Duggan reappointed. Have to take oath. Starts November 30, 2022 to Nov 2026.

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Website: TehachapiRCD.org



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- g) Grant Update: TA 2021 has \$28,771 left after bills paid but minus the cost of audit. TA 2019 is spent so no audit money is available. TRCD will pay for entire audit. With extra money, is the Board open to rehire of new employee? Director Duggan made a motion to investigate hiring a new employee and do a special meeting to go over the details for discussion. All ayes.
 - h) Partnership: Director Hammond was directed to talk with Tejon ranch conservancy. Director Casdorff to reach out to Pacific Crest Trail Association.
 - i) Plant Committee: Director Hammond made a motion to looking at doing a plant sale/ 75th anniversary in conjunction with Earth Day April 22, 2023. All ayes.
9. **New Business:**
- a) CARCD dues. Treasurer will compute amount due and pay.
 - b) See a) above.
 - c) Combined with 8(i). Also, Cody Cain from Agromin can provide free mulch to share and distribute at plant sale. Agromin will also sponsor the event. Committee needs to figure out sponsorships and make banners etc. This is to be submitted to the committee for further research.
- 9) **Board Member Comment:** None
- 10) **Next meeting:** Jan. 12, 2023
- 11) **Adjournment:** 1:05 pm