



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

(661) 825-5400

TehachapiRCD@gmail.com

Minutes August 11, 2022 10:00 am

1. **Call to Order at 10:04 a.m.**
2. **Roll Call :** Director Duggan (google meet), Barraclough and Casdorph present. Director Guiffre and staff absent. Public: Claudia Elliott, Tehachapi News.
3. **Public Comment.** Claudia Elliott expressed concern that we have a board director on the internet and not present This could be a Brown Act violation. She also asked about the Board of Supervisors letter on the agenda. Did the Board of Supervisors ask for information on the RCD? Director Casdorph said it was informational only.
4. **Minutes.** Director Duggan made a motion to approve June 9, 2022 minutes as amended. All ayes. Director Barraclough made a motion to approve June 23,2022 minutes as presented. All ayes. Director Duggan made a motion to approve the Nov. 23, 2022 minutes as amended. All ayes. Director Duggan made a motion to approve Sept 16, 2020 revised minutes as presented. All ayes. Director Casdorph gave a list of minutes that were missing. Most during covid as the RCD did virtual meetings. Directors will search for any notes.
5. **Financial Report:** Audit costs have increased from \$3500 to \$5500. Do not have actual bill yet. Can we use grant money to pay for part of audit? Director Barraclough made a motion to have her and Director Casdorph call NACD and ask them about allowable charges for audit and table and chairs. All ayes. Director Barraclough made a motion to allow an increase in spending up to \$5500 for audit and sign a letter of engagement with BHK consultants. All ayes. April/May 2022 financial reports. Director Casdorph made a motion to accept but asking treasurer to continue looking into the percentages of budget as accurate by Balancing Act. All ayes Director Barraclough got a call from County Auditor that we needed to ask permission from Kern County Board of Supervisors to do a 2 year audit. We know if we do it again. It did not save any money.
6. **Old Business:** .
 - A. **Building Update:** Items are missing from building. Ag Dept left items here when they sold the building. Director Duggan will call them to see what they left. Director Barraclough did a lead test and the building is lead free.
 - B. **Employee Agreement:** Using the June 17, 2022 version of the agreement, Director Duggan will email to Ms. Foster to sign.
 - C. **New Business:**
 - A. **High Desert Meeting:** Sept 16, 2022 at the RCD building and Mossners. Director Barraclough made a motion to accept the agenda for this meeting. All ayes.
 - B. **Conflict of Interest** Director Casdorph will do the paperwork needed for the Board of Supervisors.

321 West C. Street, Tehachapi, CA 93561

Website: TehachapiRCD.org

Facebook: [Tehachapi Resource Conservation District](#)



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- C. Weed Management Committee:** An representative from the California Regions representing 3 counties came to the meeting and said she had grant money for star thistle abatement. Director Barraclogh attended and said we had no people to implement such a program. Rep said she could find us money. Asked what were we doing with the Weed Management Plan by Mr. Harris. We have that on the back burner.
7. **BOARD MEMBER COMMENTS:** Director Barraclough said we need sign in sheets for the meetings and a volunteer sign up sheet.
 8. Director Casdorff made a motion to adjourn at 12:55 p.m. All Ayes.
Next meeting Sept 8, 2022

THIS MEETING DID NOT MEET BROWN ACT RULES AND SO ITEMS ARE NOT DEEMED APPROVED.