

MINUTES
SPECIAL BOARD MEETING
Minutes for Meeting of March 30, 2022

1. **Call to Order 9:16am** by Director Duggan
2. **Roll Call:** Director Ed Duggan, Director Cheryl Casdorff, and Director Julia Barraclough and staff Kit Foster. Absent: Director Jeannine Giuffre Public: Claudia Elliott, Tehachapi News.
3. **Minutes:** Approve March 18 minutes with amendments. Motion by Director Casdorff. Second Director Barraclough. All ayes.
3. **Public Comment.** Claudia Elliott, Tehachapi News. Did Directors Barraclough and Casdorff receive the emails from Ms. Elliott?. They answered in the affirmative. Request that all business be conducted in open session. Ms. Foster agreed to employee items in open session. Director Casdorff made a motion to keep all items in open session Director Barraclough second. All ayes.
4. **New Business:**
 - A. Discussion of TA2021 monies to cover cost of employee. Agreed to most of items in contract for TA2019 grant with change to keep pay rate at \$25. Added \$15 month for private phone reimbursement. Shortfall of approximately \$1800 still needed to keep costs and time of employment. Director Duggan is responsible to find a source for an \$1800 donation to cover the shortfall. Director Casdorff made a motion to approve a new contract for TA2021 with Ms. Foster to include \$25/hour pay, and allow for 32 hours a week flexible hours and 48 weeks a year of employment. And include a phone budget of \$15 a month. Director Barraclough second. All ayes. Director Casdorff to amend employee contract and present at a future meeting for final approval and signatures.

Further discussion of TA 2021 grant monies. After phone conversation with agent at the National Association of Conservation Districts (NACD), agent agreed to allow less than 40 hours a week and an in-kind match of \$12,000 to be based on TRCD costs, not monetary matching, as stated in contract. Director Barraclough made a motion to approve TA2021 Memorandum of Agreement with the NACD for Ms. Foster to work with the federal Natural Resource Conservation Service for the amount of \$60,000 of which \$12,000 is in-kind match by the TRCD. Director Casdorff second. All ayes.
6. **Adjournment:** Director Casdorff made a motion for adjournment at 10:04 a.m. Director Duggan second. All ayes.