



# Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

(661) 825-5400

tehachapircd@gmail.com

## Minutes

March 3, 2021

1. Regular Meeting began at 12:20 pm
2. Roll Call. In attendance: President Jeannine Giuffre, Director Cheryl Casdorff, Staff member Kit Foster in office. Director Ed Duggan. Director Julia Barraclough and NRCS: Jaimie Quarfeld on telephone.
3. Public Comment: None
3. Board minutes: Amend agenda to add Feb. 6, 2021 minutes. Director Duggan made motion to Approve Feb 6 and Jan 6, 2020 minutes with changes. All ayes
4. Finance report: **Director Duggan provided financial statements for Nov/Dec 2020 and Jan/Feb 2021. If at April meeting, we have any questions, they will be discussed at that meeting. Email any questions to Director Duggan. We will be voting on them for approval at April meeting.** As of Feb. 2021, \$23,900 in Bank of the Sierra, \$43,015 left in grant account, and Kern Fund has \$13, 914. The deposit box is open at bank of the sierra. Directors Duggan and Barraclough will have keys. **Discussion at next meeting to make Director Duggan assistant treasurer and Director Barraclough treasurer.** Director Duggan received draft Local government report submission. Director Barraclough made motion to approve draft report and have Director Duggan sign and submit to the State Controller. All ayes. SDRMA report due too and Director Duggan will finish that one too. Audit: Directors Duggan and Barraclough will make time to meet in review all information. Director Casdorff made motion to do a 2 year audit, for 2018/19 and 2019/20 with BHK Accounting for up to \$5,000. All ayes.
5. NRCS report: Ms. Quarfeld (on telephone) discussed EQIP applications. 8 applications are in. Many deadlines with EQIP and NRCS is working on them. New District Conservationist, Arnelis Crespo. She starts on March 15 and should be attending TRCD April meeting. Allen Curry, Assist State DC may come to our next meeting also. TRCD submitted grant application to extend our grant for our staff member.
6. Board Member comments: Director Giuffre requested we order a new subscription for microsoft 365 for office computer. Ms. Foster will install. We need to add to our website an option to make an appointment in person or virtual with an option on facebook. We also need to order items to be paid through the NACD grant such as an easy up, table and chairs, signs, booth at farmers market and mountain festival. Maybe a GPS device to record areas on her site visits for EQIP compliance. Director Duggan made motion to start purchasing items for the grant position up to \$4,000. All ayes. Take no action on moving the meeting to a different date at this time. **Review of By-laws for officers postpone till next meeting.**

Adjourn 1:50 pm

321 West C. Street, Tehachapi, CA 93561  
Website: [TehachapiRCD.org](http://TehachapiRCD.org)



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Next meeting April 7, 2021 at noon.

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