



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

(661) 825-5400

tehachapircd@gmail.com

Minutes: July 14, 2021

1. Meeting began at 1:50 pm at the TRCD office
2. In attendance: President Jeannine Giuffre, Director Ed Duggan, Director Julia Barraclough and employee Kit Foster; absent: Director Cheryl Casdorff
3. Board minutes from June 9, 2021: Director Duggan made a motion to approve the minutes, Director Barraclough seconded; all ayes of board members present.
4. Public comment: No public in attendance.
5. USDA-NRCS Report/Update: Kit Foster reported on current activities with EQIP and EQIP-CIC as well as local outreach she has done.
6. Financial report: Accounting firm is making requested changes to format of reports and we will go over at next regular meeting.
7. B. Director Barraclough reported on the meeting that she and Kit had with the accounting office regarding requested changes to financial report format to separate grant information. The change will not increase our monthly cost.
- A. Audit: engagement letter regarding costs. Director Duggan reported that the actual amount incurred for the audit has been lower than estimate every year. Dir. Barraclough made a motion to sign the engagement letter to accounting firm for FYE June 30, 2021; Dir. Duggan seconded; all ayes of board members present.
- C. Treasurer position update: Dir. Duggan will remain as treasurer until current audit is completed.
- D. A/C unit was installed today in employee's office area. Finishing touches of installation will be completed after meeting.
- E. President Giuffre gave update on LAFCO and annexation. She spoke to representative at LAFCO, letter was sent to parties that may be interested in providing funding to us for annexation. President Giuffre asked for clarification from board's interest in continuing to pursue funds for annexation. Discussed that seat count of board will increase and add members from annexation area. All board members present are in favor of continuing interest in annexation.
8. New Business:
 - A. Window repaired by neighbor, who's child broke the window with the baseball; glazing will be added to current glaze to improve condition of all windows.



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- B. President Giuffre reported that she was informed that Cal Fire is interested in having RCD's apply for and perform grant work; administration funds are built into the grants. Cal Fire grants will post in September.
- C. Discuss hiring a consultant for grants; consultant would be paid through any and all grants when and if we are successful in being awarded with grant(s). Dir. Barraclough made motion to seek consultant and hire as long as all costs are funded by grant(s); Dir. Duggan seconded; all ayes of board members present.
9. Discussion of sending letter asking KC Board of Supervisors to support TRCD as representative to apply for CAFSC County Coordinators Grant.
10. Meeting adjourned at 3:02 pm