



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

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Minutes October 7, 2020

1. Regular Meeting began at 12:35 pm
2. Roll Call. In attendance: President Jeannine Giuffre, Director Cheryl Casdorff, Director Ed Duggan. Director Barraclough Staff member Kit Foster NRCS: Phillip Dixon..
3. Public Comment: None
3. Board minutes: Director Duggan made motion to Approve Sept 16, 2020 minutes with amendment. All ayes
4. Finance report: Director Barraclough working with auditor. Gathering all the items needed for 2018-2019 audit. Discussion if we should go on two year cycle. Directors Barraclough and Casdorff went through all the quarterly reports for the NACD grant and updated and verified all dollar amounts. Resubmitted to NACD.
5. NRCS report: Replacement for Mr. Dixon will be Paul Nguyen temporarily. Poster contest. Mr. Dixon could not secure other half of poster contest award money. Oct 22nd is end date for contest. They will be virtual and emailed to RCD. RCD needs to email Curtis that we are interested to reapply for another grant for staff member.
7. Old Business:
 - A) Director Duggan made motion to buy replacement for old computer and take our drive and restart and buy office suite software can computer our new employee for amount of \$1086.20 to be taken out of grant. All ayes
 - B) Building: Need to fix gas line for heater. Director Giuffre getting estimates from Plumbers .
 - C) Conflict of Interest. Director Casdorff to give Board of Supervisors that there are no changes to our conflict of interest rules for TRCD.
 - D) New Staff: Director Giuffre made motion to have Ms. Foster get a new phone line for her cell related only to RCD to be reimbursed each month from grant money. All ayes.
 - E) Weed Management: Discussion to revise Glenn Harris training in the spring. Nothing definitive at this time.
 - F) Kern Valley RCD incorporation: Discussion of this still taking place however no more money is available and fees could total \$20,000-\$30,000. TRCD cannot afford those fees.
- New Business:
 - A) Backup of computers. Ms. Foster to investigate ATT backup and also Microsoft backup options for both computers. Director Barraclough will also review options to buy a new shredder. Also investigate new cards for Ms. Foster.
8. Board Member comments: none
9. Motion to adjourn Director Casdorff at 2:35pm. All ayes. Next meeting at Noon Nov 4, 2020