



# Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

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## AGENDA

December 2, 2020

1:00 pm

Meeting is held at the RCD office at 321 West C Street, Tehachapi

1. **1:00 p.m. Call to Order**
2. **1:05 p.m. Roll Call**
3. **1:08 pm** approve draft minutes from November 4 and November 23, 2020
4. **1:10 p.m. Public Comment.** This time is provided for those wishing to address the Board on matters not on the Agenda, but relevant to the Board's authority. The Board may take no action on these matters except to schedule them for the next regular Board meeting. Please state your name and address for the record. Comments are limited to 3 minutes unless extra time is granted by the President.
5. **1:20 p.m. Natural Resources Conservation Services (NRCS) Report.** Our partner NRCS provides a report on ongoing items.
6. **1:30 Financial Report and Audit.** Update on audit. Update on Oct 20, 2020 quarterly report. Email from NACD regarding direct deposit for grant money.
7. **Old Business:**
  - A. **1:45 p.m. Building** Update on connecting gas line.
  - B. **2:00 pm WEB** Discuss commercial backup for computers instead of manual one. Did Kit find an option? Also Norton security was uploaded on staff computer need to download on directors laptop. Discuss refresh our website.
  - C. **2:20 pm** Business cards for all directors. How much and can we/should we get new ones.
  - D. **2:30 pm Four year term for Julia Barraclough.** Approved and oath of office taken?
8. **New Business:**
  - a. **2:35 pm 2021 Plant Sale** Is it a go?
  - b. **2:40 Adjourn to Executive Session.** Discuss personnel issues: Insurance on building and driving of personal vehicles. Bookkeeping duties.
9. **3:10 pm BOARD MEMBER COMMENTS:** This portion of the meeting is reserved for the Directors to present information, announcements, and other pertinent items of interest to the Board, which is not previously calendared. No formal action is required or permitted. Board Members may request an item be calendared for consideration at a future meeting if necessary.
10. **3:15 pm Adjourn**

321 West C. Street, Tehachapi, CA 93561

Website: [TehachapiRCD.org](http://TehachapiRCD.org)