



# Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

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## AGENDA OCTOBER 7, 2020 12:00 pm Noon

Meeting is held at the RCD office at 321 West C Street, Tehachapi

1. **12:00 p.m. Call to Order**
2. **12:05 p.m. Roll Call**
3. **12:08 pm** approve draft minutes from Sept. 16, 2020
4. **12:10 p.m. Public Comment.** This time is provided for those wishing to address the Board on matters not on the Agenda, but relevant to the Board's authority. The Board may take no action on these matters except to schedule them for the next regular Board meeting. Please state your name and address for the record. Comments are limited to 3 minutes unless extra time is granted by the President.
5. **12:20 p.m. Natural Resources Conservation Services (NRCS) Report.** Poster contest. Update on distribution of flyers and possible participation. Farewell to Phillip Dixon. New employee.
6. **1:00 Financial Report and Audit.** Update on audit. Update on revision of past quarterly reports for NACD grant to update expenses.
7. **Old Business:**
  - A. **1:35 p.m. Building** Update on building and demo permit. Permit finalized? Update on connecting gas line. Estimate from contractor said disconnect abandoned gas line. No parking sign on fence? Towed at owner's expense.
  - B. **1:45 pm** Approval on reconditioned computers for office and new staff member. Amount \$1086.20.
  - C. **1:50 pm** Revise training for weed control with Glenn Harris?
  - D. **2:10 pm** Discuss commercial backup for computers instead of manual one.
  - E. **2:20 pm** Discuss adding separate phone line for staff member to use on her cell phone as a work number only. Estimate of \$15-20 a month. Also staff member needs business cards.
  - F. **2:35 pm** Shredder is broken. Buy new shredder?
8. **New Business:**
  - a. **2: 55 pm** Board of supervisors asks for us to review and update if necessary, our conflict of interest.
  - b. **3:10 pm** Nov 2020 all board members are up on two year term.
9. **3:15 pm BOARD MEMBER COMMENTS:** This portion of the meeting is reserved for the Directors to present information, announcements, and other pertinent items of interest to the Board, which is not previously calendared. No formal action is required or permitted. Board Members may request an item be calendared for consideration at a future meeting if necessary.
10. **3:25 pm Adjourn**