



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

(661) 825-5400

TehachapiRCD@gmail.com

Draft MINUTES
SPECIAL MEETING
SEPTEMBER 18, 2018

6:40 PM

ROLL CALL: Directors, Barraclough, Casdorff, Duggan. Mr. Phil Dixon, NRCS. Mr. Chris Nielsen, Sunset Street Designs, Webmaster.

MINUTES: Director Casdorff made motion to approve August 29, 2018 minutes with amendments. Director Duggan second. All ayes.

Kern River Valley discussion tabled until CA RCD meets with directors for additional information.

Old Business: One Year Plan. Directors decided to use County fiscal year of July 1 – June 29.

We are getting a refund from the State Sales Tax board because it is based on the calendar year not county fiscal year. We can ask for special date change with the County. We need to call the auditor at County. Director Barraclough will keep up with this. We need to add page to policy and procedures manual about this different year from State Sales tax board.

Update TRCD info with CARCD webpage.

Need to add charge card policy to Financial policy manual. Add to next agenda.

Director Barraclough will purchase CARCD policy book and Brown Act book as Tier One is happening again.

Discussed High Desert meeting at TRCD building with barbeque.

Ruby Raindrop and Poster contest. Put on facebook and website with overall info and application.

Go to High School about environthon by October. Mr. Dixon will help get that started. Include 4H club.

We did not do Golden Hills Elementary for poster contest.

Range Camp: need to start early for applicants.

WE need photos and a write up for Chris. Who has photos?

First Year: Website audit, and increasing social media.

Sept 25th web audit meeting

Tier One: Can finish up in about 2-3 months. Plan to have Tier One finished by end of year 2018.

Add debit card to our procedures for next meeting.

Get Building in shape. 1) safety (back bays, make back area safe and secure) 2) electrical 3) gate.

Get grants to fix up building? Maybe historic?

Fix floors and bathroom

Get Keurig

Hot water:?

More wood around windows.

Ask SoCalEd for energy audit.

Plastic storm window in winter.

Need smoke detector and CO detector

We need quality scanner?

Need a budget for our building as well as all expenses to keep tract or funds.

Could we lease out storage and yard for income?

321 West C. Street, Tehachapi, CA 93561

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Facebook: Tehachapi Resource Conservation District



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Director Casdorff to check parcels

Get polos for directors

Use vista for new business cards. Get quote

Adjournment: 9:20

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