



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

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BOARD MEETING

Minutes for Meeting of January 26, 2023

1. **Call to Order:** At 9:20 am by President Barraclough
2. **Roll Call:** Present: Directors Barraclough, Casdorff and Hammond. Absent: Director Duggan.
3. **Public Comment** None
4. **Old Business:**
 - a) TA 2021 grant employee discussion. Director Barraclough said there is a webinar for helping to file out grant reports financial and accomplishments. She reviewed. We had a grant for \$48,000 with \$12,000 in kind match. We should not be talking to Meg at NACD as she is one of the directors of the national association. We need to talk to Ariel at NACD the Pacific Director. We need to ask CARCD for going rate of pay. Research and print out where we got our numbers for pay for employee. Not to forget about benefits such as medicare/taxes/workmans comp. More discussion on vacation/sick leave and holiday pay. Following the NACD webinar, we need to keep track of EQIP, CSP and COTA for our grant reports. NACD has an excel template we can use. Financial in kind: We can charge \$50/per hour for Directors. This was not in our MOA. Accomplishment reporting. Our staff reports on what they have personally done at work not what the NRCS has accomplished as a department. Our staff has to keep a log of accomplishments and either EQIP, COTA or CSP. EQIP is assisted contracts. They need to keep track of money obligated and acres involved. Each practice has a code on the report. CSP is outreach not practices. List number of presentations and how many attended: Number of contracts made, if contracts come out of the presentations. The employee could be a Conservation Operations Tech Assistant.
 - b) Employee should be: Responsive to the RCD Board and the public. A Facilitator, have a background in resource conservation, able to do outreach and organizational skills, willing to learn NRCS grant opportunities.
5. **Board Member Comment:** None
6. **Adjourn:** 11:25 am