



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

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BOARD MEETING

MINUTES

June 8, 2023

10:00 am

- 1. Call to Order** at 10:40 am; **Roll Call:** Directors Barraclough, Duggan and Hammond present, Director Casdorff absent. Alex Mullenax present.
- 2. Public Comment:** None.
- 3. Board Minutes:** Director Hammond made a motion to approve the 23 March 2023 minutes, Director Barraclough seconded, all ayes of directors present. Minutes from May meetings were corrected. Director Duggan made a motion to approve the 11 May 2023 minutes with corrections, Director Barraclough seconded, all ayes of directors present. Director Hammond made a motion to approve the 25 May 2023 minutes with corrections, Director Barraclough seconded, all ayes of directors present.
- 4. Financial Report.** Directors present looked at checkbook registers and current balances. An engagement letter was presented from BHK to begin the audit for FY 2021/22. Director Hammond made a motion to approve the engagement letter, Director Barraclough seconded, all ayes of directors present. Director Barraclough requested that the Balancing Act have access to the Bank of Sierra accounts to allow for easier financial reporting. This item will be on the July agenda. **5. NRCS Report.** None

6. Old Business

A. Building update: Building roof repair, weed trimming, back property leveling and removing guard rail wall were discussed. Director Hammond showed an example of a gate to have built to prevent access to the back property. He will provide a quote at the next meeting for a vote.

The meeting adjourned for a recess at 11:05 am and resumed at 11:20 am.

B. TRCD nursery: The needs of a native plant nursery were discussed. Director Hammond made a motion to develop and maintain a native plant nursery year round, Director Barraclough seconded, all ayes of directors present.

C. By-laws committee: No progress at this time. It was suggested that by-laws from other RCDs be found to have a starting point.

D. TA 2021 staff person update: Director Barraclough will prepare a job description for discussion at a future meeting.

E. Trees for Schools Project: 30 total Valley Oaks, Incense Cedars and Blue Spruce were planted at 6 Tehachapi

Unified School District campuses. Director Hammond and Barraclough will attend the Tehachapi Cummings-County Water District meeting on June 21 where Director Hammond will give a report on the project and thank the Water District for their financial support. A donation of \$2000 was requested from the TCCWD for the remaining cost of the trees. Director Hammond will get the final invoice from JDB Sales for the cost of the trees and soil amendment. Director Barraclough asked Director Hammond to turn in a mileage reimbursement request for the use of his truck and trailer to transport the trees for the project.

F. Engagement letter with auditor for 2021/2022 audit (discussed during financial report)

G. USDA-NRCS Cooperative Agreement grant submission (June 9th) Director Barraclough wrote the grant with the help of Director Casdorph. The grant was submitted by the deadline.

7. New Business

A. Adopt next fiscal year budget: Postponed until July meeting.

8. Board Member Comments: Director Hammond brought up his desire to launch Living Legacy tree plantings and shared what that vision is. This will be added to the July agenda for a vote.

9. Adjourned at 11:50 am.