



# Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

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## BOARD MEETING

Minutes for June 25, 2024

1. **Call to Order:** At 10:32 am by President Barraclough
2. **Roll Call:** Present: Directors Barraclough, Casdorff, Hammond. Absent Director Duggan. Present Jillian Wood, Conservation Technician. Public: Dr. Peter Fulks
3. **Amend the Agenda:** No changes
4. **Public Comment** None
5. **NRCS: Outreach:** How will we advertise? Social media, TRCD email list, event of facebook. It will be titled: Programs for Producers. Money and help for farmer market gardeners, ranchers, producers, forest land owners. July 24<sup>th</sup>, 6 pm. Place: RCD outside or Blue Oak Room. NRCS will present. Invite, UC Cooperative Extension. Director Barraclough will contact them. Serve Refreshments. NRCS cannot provide. Add to Tehachapi News and The Loop, and Ms. Wood to put up at Tractor supply/Karls Hardware and Hemmie Hay.
6. **Financial Report:** Director Barraclough showed the July and August 2023 financial statements and all the errors. Director Casdorff made a motion to reconsider the July and August 2023 financial statements. Director Hammond second. All ayes. Director Barraclough is reviewing the 2023/2024 fiscal year expenditures.
7. **New Business:**
  - a) **New Accounting firm:** Director Barraclough spoke with H & R Block. They do business remote only. Balancing Act is doing income tax accounting method. We do not pay taxes. One issue with H&R is that they do not do the budget into their accounting. They also will meet internally to see if they can do a government special district. Costs are bookkeeping is \$225 and Payroll is \$99. This is less than we are paying now. There will be a clear expectation of what each of our duties will be. Director Barraclough has asked , Chris Nielsen, Sunset Design for her own accounting email. Director Hammond made a motion to go with H & R Block for payroll only at this time. Director Casdorff second. All ayes. If H&R cannot do it we will go through CARCD to find someone. Or Director Barraclough has though of purchasing Quickbooks and doing it herself.
8. **Old Business:**
  - a) **TRCD Nursery:** Discussion of how nursery will be handled and the upkeep of the property. The Board went outside to discuss options. Directors Barraclough and Hammond will purchase more potting soil. Discussed getting larger plastic pots. Need to move plants under patio cover as they are getting burned.
9. **Board Member Comment:** None
10. **Adjourn:** Director Casdorff made motion to adjourn Director Hammond second. All ayes. Adjourned 12:20 pm