



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

(661) 825-5400

tehachapircd@gmail.com

BOARD MEETING

Minutes for Meeting of July 13, 2023

1. **Call to Order:** At 10:06 am by President Barraclough
2. **Roll Call:** Present: Directors Barraclough, Casdorff and Hammond. Absent Director Duggan. NRCS: Arnelis Crespo, Alondra Matias (intern). Cara Hanstein.
3. **Public Comment** Cara Hanstein, wanted to attend a TRCD meeting. Director Barraclough gave explanation of TRCD.
4. **Minutes:** None
5. **Financial Report:** Account balance is \$10,222 in main account and Kern Fund has \$22,109. TA 2021 Grant: \$30,897. Director Casdorff made motion to approve financial statements from April and May 2023. Director Hammond second. All ayes. Audit: Director Barraclough signed engagement letter with auditors BHK. For 2021/22. She will need help with a list of items needed for the audit. Director Casdorff offered to help. Balancing Act would like access to bank statement for accounting purposes Director Hammond made a motion that Balancing Act, our accountants, be allowed access to TRCD bank statements online for monthly financial statements. Director Casdorff second. All ayes. Budget for 2023/24 was presented compared to actual budget for 22/23.
6. **NRCS:** Report submitted. Intern Alondra Matias introduced. She is a summer intern from Puerto Rico. Emma Choa is acting for Curtis in District 4 NRCS and she has Ms Crespo reviewing the grant applications from RCDs. All 14 applicants were funded.
7. **Old Business:**
 - a) **Building Update:** Director Hammond shared a design for a side gate. He will add a key pad lock. Director Casdorff made a motion that Jay Stebbins construct a side gate with a key pad lock not to exceed \$1,000. Director Barraclough second. All ayes. Ms Crespo, NRCS says that building upgrades may be available through the Inflation Reduction Act. Director Hammond to investigate. After gate is installed, need to get rid of ivy and cut the rose. Director Barraclough will test floors in bathroom for asbestos.
 - b) **TA grant 2021:** Quarterly report due. Director Casdorff will draft and send.
 - c) **Trees for Schools:** Superintendent approved the request from TRCD to plant trees at 6 schools in the area. Principals picked the locations. Students helped plant 5 trees in each school. Individuals and Water District donated funds (\$3400). Nursery gave us trees at cost. We received positive feedback from the public.
 - d) **NRCS grant update:** \$75,000 over two years. Copy of grant is available for review in office.
 - e) **Nursery:** Director Hammond would like to start a nursery with 100 oaks at TRCD building. Include a Living Legacy Tree Plantings. Identify public areas and get people to donate funds for an oak and put a sign "in memory of ..." or a baby born. Have it available on our website. Director Barraclough made a motion for Director Hammond to investigate how to establish a Living Legacy Tree program. Director Casdorff second. All ayes.
8. **Board Member Comment:** None.
9. **Adjourn:** Director Casdorff made motion to adjourn All ayes. Adjourned 12:06 pm

321 West C. Street, Tehachapi, CA 93561

Website: TehachapiRCD.org